

Government of West Bengal
Office of the Block Development Officer
Raipur::Bankura

Memo No :- 2348

Date :- 9/12/2011

NOTICE OF INVITING QUOTATION

Sealed Quotation are hereby invited by the undersigned from the Authorized Firm/ Agency/l Company for supplying of computer(Lenevo), UPS, Printer. The list of Articles is enclosed in Annexure-I. Please follow the given format. Agency may not quote the entire Items rate, so fill (X).

Quotation is to be submitted to the Block Dev. Officer, Raipur, Bankura within 19/12/2011 up to 3.30 p.m. One representative of each quotationer will be allowed to remain present at the time of opening the sealed quotations. The representative of each quotationer should carry the identity card and letter of authority of the quotationer.

Intending Agencies should submit following Xerox with the Valid Quotation.

1. Sale Tax Clearance Certificate(VAT).
2. Trade Licence.
3. Professional Tax Clearance Certificate.
4. Current certificate of IT return.
5. PAN Card.
6. Credential for doing the similar type of job i.e. supply of bulk computer the Government, semi-Government or public sector Undertaking offices, not less then Rs.2.5 lakh(two lakh fifty thousand), (Payment certificate, not work-order will be treated as Credential).
7. Firm/Agency must have authorization by the Manufacturer.

Note : Every agency should mention a running Phone Number(mobile)

Related contact Name with the Quotation

Terms & Conditions:

- △ The Quotation will be in sealed covers & must bear the name of Agency with full postal address clearly.
- △ Item wise work order should be issued.
- △ After issuing supply order, Agency must supply the articles within 07 working days, otherwise the contract will be cancelled.
- △ Payment will be made in Account Payee Cheque only.
- △ Deduction of IT will be made as per Govt. norms.
- △ Payment will be made after successful installation/ Running.
- △ No tender will be considered which does not fulfill any of the terms and condition mentioned above.
- △ The undersigned is not bound to accept the lowest tender and reserves right to accept or reject any tender without assigning any reason.
- △ Bank draft of Rs. 5000/- will have to be submitted in favour of the undersigned as earnest money.

SD/-
Block Development Officer
Raipur::Bankura

ANEXURE :- I

Sl. No.	ITEM	SPECIFICATION	QUANTITY
1	UPS	UPS 600VA(Numeric)	1(one) Nos.
2	PRINTER	Laser Printer 2900B(canon)	1(one) Nos.
3	MONITOR	Monitor 18.5" TFT(Lenovo).	1(one) Nos.

Memo No :- 2348/1(6)

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Copy forwarded for information and wide publication to :

1. The District Magistrate, Bankura.
2. The Member Secretary, Bankura Zilla Lok Siksha Samity, Bankura.
3. The Sub-Divisional Officer, Khatra.
4. The N.I.C., Bankura with a request to upload the Notice Inviting Quotation in District Website.
5. The Savapati Raipur Panchayat Samity.
6. Notice Board.

SD/-
Block Development Officer
Raipur::Bankura