

Government of West Bengal
Office of the District Magistrate, Bankura
(Nezarath Section)

NOTICE INVITING TENDER

N.I.T. no. 876 (Nez)

Date: 08-11-2011

Sealed price-bids in letter heads with firm name are, invited for procurement of Stationary Articles for Socio Economic and Caste Census, 2011 as per Annexure-I enclosed with this notice. Bonafide agencies having experience of similar nature of work may prefer price bid as per requirement noted in work order which will be issued by this office according to the terms and condition of this notice.

Dropping of tender	Venue	Earnest Money	Opening of Price bids
On 17 th November, 2011 From 11.00 to 14.00 hrs	Tender box kept in the Nazarath Section, Bankura Collectorate	Rs. 10000/- in cash through Demand Draft /Banker's Cheque.	On 17 th November, 2011 at 16.00 hrs

- No belated request after the scheduled time and date will be entertained.
- The intending bidders may witness sealing of tender box and remain present at the time of opening of the offers.
- Documents to be attached to pre-qualification application:-Valid I.Tax, P.Tax, Trade permission, VAT clearance, Credential of bulk supply etc. Photocopies would be accepted on scrutiny of original ones.
- Rates should be quoted item wise.
- The approved rate of this tender for each item will remain valid up to 1 (one) year on and from the date of finalization of the tender.
- The approved lowest tenderer(s) shall be bound to supply the materials as per approved rate(s) offered by them as per terms and conditions otherwise the order would be treated as cancelled and the supplier will be blacklisted by the authority in future.

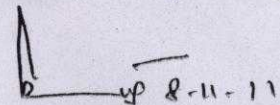
Pre-conditions :-

A] The authority shall straightway reject the price-bids which may appear to be absurd in terms of rates and with the mala-fide intention of competition only.

B] The rates must be quoted both in figures as well as in words. The rates must be inclusive of all taxes, transportation charges. Delivery with proper bundling.

Other norms :

1. This notice shall form part of terms and conditions of tender and the bidder shall be bound to abide by them:
2. The authority may, by proclamation of Notice, fix subsequent date of price-bid conference under unavoidable circumstances.
3. The authority reserves the right to turn down any bid without assigning any reason.
4. Defective or incomplete or informal Price-bids shall summarily be rejected. The authority reserves the right to accept or reject any or all Tender without assigning any reason.
5. The earnest money will be forfeited if quality of articles which would be found low-grade / unserviceable condition, when those will be supplied by the accepted Tenderers.
6. Supply to be made according to specification, as per direction of the Officer-in-charge and all the materials are to be supplied to all the Blocks Headquarters and Municipal Offices of Bankura district. No carrying, loading, unloading etc. charges will be paid extra.
7. Bills etc. should be submitted along with receipted chalan of the concerned Block & Municipal officials and payment will be made as per availability of fund observing financial formalities.
8. The work Order will automatically be cancelled and the earnest money would be forfeited in the event of failure to perform the work in due time and inferior quality of materials. In case of supply of any item not commensurating to the schedule, the same are to be replenished with at the own cost of the supplier.


8-11-11

Additional District Magistrate, Bankura ZP &
District Nodal Officer, SECC, 2011, Bankura

Memo No. 876/1(36) (Mer)

Date: 08-11-2011

Copy forwarded with a request for publication in the Office Notice Board to :-

1. The Additional District Magistrate (Gen), Bankura.
2. The Additional District Magistrate (Dev.), Bankura.
- 3-5) The Sub-Divisional Officer, Bankura Sadar / Bishnupur / Khatra
- 6) The DICO, Bankura.
- 7-28) The BDO, _____ (all), Block
- 29-31) The Executive Officer, Bankura / Bishnupur / Sonamukhi Municipality.
- 32) The DIO, NIC, Bankura with a request to upload it in the district website.
- 33) CA to the District Judge, Bankura
- 34) CA to the District Magistrate, Bankura
- 35) CA to the Superintendent of Police, Bankura
- 36) Notice Board.

08-11-11

Additional District Magistrate, Bankura ZP &
District Nodal Officer, SECC, 2011, Bankura

Annexure-I

Sl. no.	Contents	Tentative number
1	Waterproof carrying bag / polythene cover for carrying all the items	2350
2	Board for keeping the hand held device -A4 size	2350
3	Ball point pen of good quality (not gel pen) for writing acknowledgement slip	9400
4	Coloured chalk (box)(for house numbering)	2350
5	Ink pad (for thumb impression from respondent)	2350
6	Tailor's chalk for writing building number/census house number	2350
7	Sticker for showing completion of census work (1"x1" and "SECC, 2011 WEST BENGAL" will be written on it	130000
8	Acknowledgement slip booklet (4"x11") (booklets containing 200 pages each)	8400 booklets
9	Identity card	2350