

To : The District Magistrate & Collector, Bankura	<i>for Office use only</i>
Sub: Application for contractual engagement as _____	Received on _____
	Roll no. _____

BIO-DATA [To be filled in by the Candidate in BLOCK CAPITAL LETTER]

1	Name of candidate											Recent Passport sized photograph, duly attested, to be pasted firmly, not to be stitched or stapled	
2	Father/ Husband's name												
3	Address for contact												
4	Contact Phone No.												
5].	Date of Birth	6].	Date of Retirement	7].	Age as would be on 01.01.12						8].	P.P.O. No. (A photocopy of the P.P.O is to be attached)	
	/ / 19		/ / 20		Years Months Days								
9	Educational Qualification												
10	Department for which served												
11	Last post held												
12	Last Pay drawn						13	Amount of Pension drawn in full (Photocopy of certificate from the Treasury Officer is to be attached)				14	Difference of Gross of 12&13
Pay Band	Basic Pay:Rs	Grade Pay in Rs.	D.A.:Rs	HRA in Rs.	M.A. in Rs.	Gross Pay in Rs.	Basic Pension in Rs.	Dearness Relief in Rs.	Medical in Rs.	Gross in Rs.			
15	Whether the applicant was subjected to Disciplinary proceeding during service (Please mention Yes / No)												
16	Whether possess knowledge of computer operation (Please mention Yes / No)												

DECLARATION

I solemnly declare that (a) all statements made in this application are true, complete and correct (b) original documents will be produced on demand (c) I agree to take the interview on the condition that the authority may set aside my candidature in the event of any information being found false or incorrect, even after finalization of result (d) I have not submitted / shall not submit another application for the same purpose.

Place : Bankura Date : / / 20

[* Unsigned/ signed in Block Capital will be rejected]

[Full signature of the candidate]

Enclosure :-

7. A self addressed envelope (10 cm x 25 cm) with postage affixed Rs. 5/-
8. A passport sized photograph ,duly signed by the candidate , stitched with a durable string
9. Attested Photocopies of :-
 - ✓ Testimonial of the highest Educational Qualification
 - ✓ Letter of appointment /promotion to the last designation held during the service life
 - ✓ Pension Payment Order
 - ✓ Photocopy of certificate from the Treasury Officer regarding amount of total pension drawn.

IMPORTANT INSTRUCTIONS

- The authority will not hold any responsibility for postal delays. No belated request for acceptance of application can be entertained.
- Any attempt of Canvassing / imposing influence upon the authority would seriously be viewed.