



Government of West Bengal
Office of the Block Development Officer
Taldangra : Bankura
Pin - 722152

PHONE NO.:- 03243-265347

Email:-
bdo.taldangra2017@gmail.com

Memo No.:- 4134

Dated:- 17-12-2018

NOTICE

Applications are invited from all eligible candidates for the vacant post of Mid-Day Meal Assistant Accountant at Taldangra Development Block on contract basis.

Name of the Post	Vacancy	Eligibility	Remuneration	Mode of Application
Assistant Accountant	01 (one)	The candidate has to be resident of the district of Bankura. The age of the candidate should not be above 63 years as on 01-01-2019. The candidate should be a retired Govt. or Govt. undertaking staff having qualification Graduation with five years or more experience as account at any Govt. Office.	Rupees 11,000/- (Eleven thousand only per month or difference between last basic pay drawn and pension whichever is less.	Application form has to be submitted in sealed envelope. The envelope should be super scribed the following information "Name of the Candidate" and "Name of the Post applied for" The prescribed format of application is attached herewith.

The last date of submission of application: **24.12.2018** up to **4.00 P.M.** at the Block Development Office, Taldangra Block, Dist. – Bankura (except Saturday, Sunday, & Govt. Holidays). It may be sent through Post / Courier / by hand. Application reached after **24.12.2018** at **4.00 P.M.** will not be entertained.

Selection Procedure:

Selection will be done through personality test cum Viva-Voce. All eligible willing candidates are asked to appear at the Block Development Office for interview at 11.00 A.M. sharp on **28.12.2018** No candidate will be allowed to report after 11.30 A.M. A panel of 3 (three) candidates (if available) will be prepared and the 1st one get 1st preference. If the first one does not accept, the 2nd one will be given the offer of engagement. Incomplete form will be rejected.

Documents to be submitted:

No need to enclose any document with the application. Attested copies of following documents have to be submitted during the personality Test. Original copies of following documents have to be produced during the Personality Test cum Viva-Voce.

1. EPIC (Attested copy).
2. Residential Certificate from BDO in case of Block area and SDO in case of Municipality are (original copy).
3. Age proof- Admit card of Secondary Examination/ Pension Paper (Attested copy).
4. Original Copy of Last Basic Pay Certificate from the Head of the office attend last (Attested copy).
5. Pension Paper (Attested copy).
6. Graduation Certificate.

Janu 17/12/2018
Block Development Officer
Taldangra Development Block
Taldangra, Bankura

Memo No.:- 4134(44)/TAL

Dated:- 17-12-2018

Copy forwarded for information with the request to display in the notice board for wide publication:

1. The District Magistrate, (Mid-Day Meal), Bankura
2. The Addl. District Magistrate (Mid-Day Meal), Bankura
3. The Secretary, Bankura Zilla Parishad, Bankura
4. The Sub-Divisional Officer, Khatra, Bankura
5. The Officer-in-Charge, Mid-Day Meal, Bankura
6. The Sabhapati, Taldangra Panchayat Samity
7. The Sahakari Sabhapati, Taldangra Panchayat Samity
- 8-29. The Block Development Officer,(All), Bankura
- 30-31. The Sub-Inspector of Schools, Taldangra Circle /Taldangra East Circle
- 32-40. The Pradhan(All), Gram Panchayat, Taldangra Block
41. The NIC, Bankura
42. The DEO (MDM), Taldangra Block to mail all concerned
43. The Accountant cum Head Clerk, Taldangra Dev. Block, with the direction for arrangement to display on the office notice board.
44. Office File

Janu 17/12/2018
Block Development Officer
Taldangra Development Block
Taldangra, Bankura

Application form for the post of Mid-Day Meal Assistant Accountant

Name of the Post Applied for :

Place for recent passport

Size photograph to be affixed

1. Name of Candidate (In Block Letter):

2. Name of Father / Husband:

3. Date of Birth:

4. Age as on 01-01-2019:

5. Permanent Address:

6. Present Correspondence Address:

7. Contact No.:

8. Name of the Post last held:

9. Last basic Pay Drawn:

10. Amount of Pension Drawn in full:

11. Difference between 9 & 10:

I hereby declared that the above information is true to the best of my knowledge.

(Full signature of the applicant)

Date:

Place: